

# A new crop of books to aid your job search

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Special to amNewYork

In this job market, everyone could use a leg up. Luckily, there are lots of books out there to help.

Here are eight newly released titles that may just give you the edge you need to land the job of your dreams.

From teaching introverts to be more resourceful to drawing parallels between dating and career-seeking to coaching the under-30 crowd on careers, there is something here for everyone.

## Girl On Top Your Guide to Turning Dating Rules Into Career Success

Nicole Williams, \$19.99  
Using advice such as "Don't Bash Your Ex" and "Play

Hard to Get," Williams gives creative ideas for women to get ahead at work. With chapters such as "10 Reasons Why Going to the

Gym Is Good for Your Career" and "How Lessons Learned From Your Bad Ex Can Help Your Career," the book offers a lighthearted spin.



## Self-Promotion for Introverts

### The Quiet Guide to Getting Ahead

Nancy Ancowitz, \$18.95

In today's cutthroat job market it can be easy to get

lost in the crowd — especially if you are an introvert.

Ancowitz gives shy readers who hate schmoozing a different approach to

networking, and offers tips for quieter people to learn how to speak in a big, clear voice. Extroverts beware!



## The Unforced Error Why Some Managers Get Promoted While Others Get Eliminated

Jeffery A. Krames, \$21.95

Using the rules of tennis, Krames points to the fatal

faults that good managers constantly sidestep to keep successfully climbing the corporate career ladder. Looking at

both the tennis and business worlds, he describes the key moves that keep them all at the top of their game.



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## The Reactor Factor How to Handle Difficult Work Situations Without Going Nuclear

Marsha Petrie Sue, \$24.95

It can be pretty hard to stay out of negative workplace

drama, but Petrie Sue offers readers tips on how to deal with common office scenarios and how best to stay out of the politics.

This book acts as a detailed, hands-on workbook for responding instead of over-reacting.



## How to Get Any Job Life Launch and Re-Launch for Everyone Under 30

Donald Asher, \$15.99

Fresh out of school and feeling out of luck? This

book shows under-30 readers how to meet their life goals from virtually any starting point. Asher says that career success comes

from the meeting of personal passion and preparation and details how to launch a successful post-college career.



## Top Notch Executive Interviews

How to Strategically Deal With Recruiters, Search Firms, Boards of Directors, Panels, Presentations, Pre-Interviews, and Other High-Stress Situations

Katharine Hansen, \$16.99

During the economic crisis, executive-level

employees often face a longer interview process and a more intense vetting process. This book helps those execs distinguish themselves.



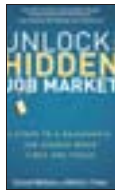
## Unlock the Hidden Job Market

6 Steps to a Successful Job Search When Times Are Tough

Duncan Mathison and Martha I. Finney, \$16.99

More than 70 percent of available jobs never get publicized. As employers cut recruiting costs, there is a growing hidden job market

that most career seekers know nothing about it. Learn how to find hidden jobs and stay ahead of the competition with this quick read.



## What's Your MBA IQ?

A Manager's Career Development Tool

Devi Vallabhaneni, \$45

The MBA IQ is what defines your management knowledge in today's ever-changing

business climate. This informative book, by the president and CEO of the Association of Professionals in Business Management,

serves as a roadmap, facilitating advanced management education.

